



Answering Christ's call,  
we guide people to encounter Him  
so as to live in hope, as pilgrims in daily life.

## MINISTRY *of* CONFERENCES EXHIBITORS - VENDOR

Vendor Exhibitors at Pilgrim Center of Hope conferences enhance the event experience by providing merchandise to help women and men grow in the Catholic faith. Our vendors benefit from these great events, as well. It is a rewarding collaboration, and we appreciate your consideration in joining us.

This application provides all details about participating. If you agree to abide by all policies and requirements, please complete the application and submit to Pilgrim Center of Hope along with payment. **Upon review, you will be notified if your application has been approved for participation.**

We want this experience to be rewarding and fruitful to both your organization and to the mission and purpose of our conference; therefore, it is necessary that you as the vendor representative agree, sign, and ensure that all persons working with/for you at the conference abide by all exhibitor policies and requirements, as they are strictly enforced.

### POLICY & REQUIREMENTS

**MISSION & ITEMS:** It is part of Pilgrim Center of Hope (PCH) mission to provide the spiritual tools, resources, products and services that help men and women grow in their holy vocation to manhood and womanhood in Christ. Exhibitors are selected based on whether their products/services support this mission. ***All products/services should reflect the God-given dignity of all women and men, and aid in their growth in the Catholic faith.*** Exhibitors are not to display or sell items that are secular or non-Catholic/non-Christian in substance. There is no exclusivity; some exhibitors may sell the same, or similar, items.

Exhibitors participating at Pilgrim Center of Hope conferences agree they will not promote and/or sell items which conflict with the teaching of the Magisterium of the Catholic Church. PCH representatives reserve the right to stop vendors in selling or distributing materials at our events that a PCH representative deems is in conflict with Catholic Magisterial Teaching or not in line with the mission of PCH. Should a PCH representative determine an item does not comply, the Vendor Exhibitor will be notified and agrees to immediately remove the item(s). This is the one and only warning. Failure to comply will result in the exhibitor being removed immediately from the premises and not allowed to participate in future PCH events.

**MINISTRY of CONFERENCES**  
**EXHIBITORS - VENDOR**

POLICY & REQUIREMENTS, cont.

**Catholic Women's Conference** – The mission of the Catholic Women's Conference is to foster an appreciation for the personal dignity of women, to encourage women to know and love God, and to inspire women to use their feminine gifts to transform the family and society. CWC is an annual event for healing, spiritual direction, for receiving tools for everyday living and resources for education.

**Catholic Men's Conference** – The mission of the Catholic Men's Conference is to promote a deeper understanding of our dignity as being created in the image and likeness of God, and to provide direction and resources to help transform ourselves, our families and society.

**Catholic Seniors' Conference** – The mission of the Catholic Seniors' Conference is to foster an appreciation for the personal dignity of men and women in the later years of life, encouraging them, and inspiring them to continue sharing their wisdom and gifts.

**CHECK-IN and SET-UP:** Upon arrival, exhibitors must check in at the Exhibitor Check-In **before unloading**. Raffle item will be collected at Exhibitor Check-In. All personnel must wear IDs while on site. Exhibitors agree to abide by any and all guidelines—provided by representatives of PCH or Event Venue—regarding table set-up, loading, and parking.

**SCHEDULE:** Exhibitors may remain open throughout the Conference **with the exception of Eucharistic Healing Service and Mass**. Exhibitors agree not to exhibit/sell during these exception times.

TO APPLY

Please complete the attached conference application form, and email or fax, along with credit card payment information or check the box indicating you prefer to give payment information by phone. You may also mail the form, if you prefer to pay by check.

You will be notified **by phone** by a Pilgrim Center of Hope representative whether your application has been approved. Please contact Nan Balfour, Events Coordinator, with any questions: 210-521-3377 or [events@pilgrimcenterofhope.org](mailto:events@pilgrimcenterofhope.org).

CATHOLIC MEN'S CONFERENCE - March 16-17, 2018

Venue: Bill Greehey Arena @ St. Mary's University, San Antonio, TX 78228

Exhibitor Applicant - Vendor

Organization: \_\_\_\_\_

Type of Business (ie. jewelry, books, CDs) \_\_\_\_\_

Website: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person (we will be working with BEFORE event): \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_ is (circle:) Cell / Work / Home

Contact Person (we will be working with DURING event): \_\_\_\_\_

Email Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

THE FOLLOWING AUTHORITATIVE SIGNATURE DEMONSTRATES THAT ALL INVOLVED PERSONNEL HAVE READ AND AGREE TO THE EXHIBITOR POLICY.

Signature of Exhibitor Applicant Representative

Print Name

Fees

1 8' x 8' Booth (= one 6' table, two chairs, pipe & drape with 8' back and 3' sides). Exhibitors provide their own tablecloth. \$ 600

Optional: Exhibitor may rent 1 additional booth maximum, at \$250. Pipe and drape on inside walls will be removed creating one 8'x16' booth with two 6' tables and two chairs. \$

2 Lunches provided for your staff working the booth on Saturday of the event are included in booth fee. If 0 lunches are needed, deduct \$30 from total. If only 1 lunch is needed, deduct \$15 from total. - \$

Optional: Electricity, if you require it to be provided to your area, at \$50. \$

1 Product valued at \$25 or more to be donated towards Pilgrim Center of Hope Raffle. Product will be collected at conference on Friday at Exhibitor Check-In. (In Kind)

Payment

PLEASE CALCULATE TOTAL (see right) BEFORE COMPLETING THIS SECTION.

I have included payment by check, to "Pilgrim Center of Hope".

TOTAL DUE \$

I prefer to give payment information by phone. Please call me.

MasterCard | VISA | Discover Expires: CVV: Billing Address:

Name on Card: \_\_\_\_\_

# \_\_\_\_\_

St. Mary's offers free wi-fi, but cannot guarantee quality. (Password provided to exhibitors.) PCH recommends exhibitors bring their own hot spot to ensure quality.

Keep Exhibitor Policy. Submit completed application (keep a copy) with payment to Nan Balfour, Events Coordinator, by postal mail to Pilgrim Center of Hope, 7680 Joe Newton, San Antonio, TX 78251, or email to events@pilgrimcenterofhope.org or fax to 210-521-0288. For questions, call 210-521-3377. Thank you!

